

TYLER COUNTY COMMISSIONERS COURT  
SPECIAL MEETING  
January 2, 2013 ---- 9:30 a.m.

THE STATE OF TEXAS ON THIS THE 2nd day of January, 2013 the Commissioners' Court in and for Tyler County, Texas convened in a Special Meeting at the Commissioners' Courtroom in Woodville, Texas, the following members of the Court present, to wit:

JACQUES L. BLANCHETTE	COUNTY JUDGE, Presiding
MARTIN NASH	COMMISSIONER, PCT. #1
RUSTY HUGHES	COMMISSIONER, PCT. #2
MIKE MARSHALL	COMMISSIONER, PCT. #3
JACK WALSTON	COMMISSIONER, PCT. #4
DONECE GREGORY	COUNTY CLERK

The following were absent: none thereby constituting a quorum. In addition to the above were:

JACKIE SKINNER	COUNTY AUDITOR
JOE SMITH	CRIMINAL DISTRICT ATTORNEY
SHARON FULLER	COUNTY TREASURER
BRYAN WEATHERFORD	SHERIFF
TRISHER FORD	JUSTICE OF PEACE, PCT. #1
JIM MOORE	JUSTICE OF PEACE, PCT. #4
WADE SKINNER	CONSTABLE, PCT. #3
TERRY ALLEN	JUVENILE PROBATION OFFICER

A motion was made by **Commissioner Nash** to table consideration of the "Premises Use Policy" for further study. The motion was seconded by **Commissioner Walston**. All voted yes and none no.

A motion was made by **Commissioner Hughes** to receive the Emergency Services District (ESD) reviews from the **County Auditor**. The motion was seconded by **Commissioner Walston**. All voted yes and none no. SEE ATTACHED FINDINGS AND RECOMMENDATIONS

Judge Blanchette reported that seven of nine candidates would seek election for the Justice of Peace, Pct. #2. There were two candidates that stated they would not seek re-election. Judge Blanchette stated that he felt the court would not want to estrange and give favoritism to the candidates that would be seeking election. The court would rather the public choose the candidate of their choice in an election.

Joe Smith had concerns about the proposed candidate receiving a salary as a municipal judge and a salary from the county, both being from public funds. Judge Blanchette received clarification that it is acceptable to receive compensation from city and county.

**Judge Blanchette** motioned to appoint Judge Judith Haney, due to her experience and her intention not to seek re-election once the current term expires, to fill the vacancy of **Justice of Peace, Pct. #2**. The motion was seconded by **Commissioner Nash**. All voted yes and none no.


Executive session was held. No action was taken

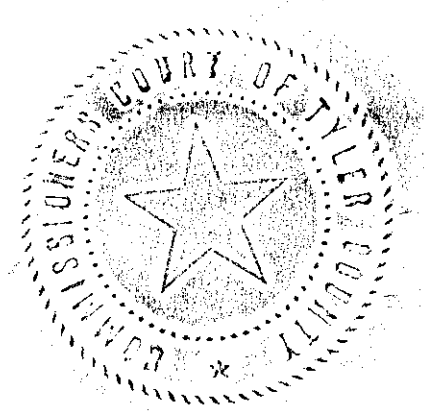
Commissioner Nash motioned and Commissioner Hughes seconded the meeting to be adjourned. All voted yes and none no.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED: 9:55 a.m.

I, Donece Gregory, County Clerk and ex officio member of the Tyler County Commissioners Court, do hereby certify to the fact that the above is a true and correct record of the Tyler County Commissioners Court session held on January 2, 2013.

Witness my hand and seal of office on this the 2nd day of January, 2013.

Attest:   
Donece Gregory, County Clerk  
Tyler County, Texas





# TYLER COUNTY AUDITOR

*Jackie Skinner*

100 W. Bluff Room 110 Woodville, Texas 75979  
409.283.3652 fax: 409.283.6305 jskinner.aud@co.tyler.tx.us

## VILLAGE MILLS EMERGENCY SERVICES DISTRICT #8 REVIEW JANUARY - DECEMBER 2011

### OVERVIEW:

This report summarizes the results of a review of the records of ESD #8 for the period January 1, 2011 through December 31, 2011. We agreed to monies deposited to the ESD #8 accounts and reviewed for appropriate expenditures.

### OBJECTIVE:

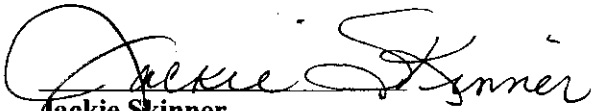
Provide assurance that monies that are collected agree with the Tax Assessors Monthly Disbursement Reports and that expenditures were proper and legitimate.

### PROCEDURES:

Verified amounts of the Tax Assessors Reports. Reviewed bank statements to verify they were deposited in the Emergency Services District #8 Account. Agreed that all checks were appropriate and had the proper documentation to verify the expenditures.

### FINDINGS AND RECOMMENDATIONS:

No Material Findings.

  
Jackie Skinner  
County Auditor

\_\_\_\_\_  
Date



# TYLER COUNTY AUDITOR

*Jackie Skinner*

100 W. Bluff Room 110 Woodville, Texas 75979  
409.283.3652 fax: 409.283.6305 jskinner.aud@co.tyler.tx.us

**SPURGER  
EMERGENCY SERVICES DISTRICT #2  
REVIEW  
JANUARY - DECEMBER 2011**

**OVERVIEW:**

This report summarizes the results of a review of the records of ESD #2 for the period January 1, 2011 through December 31, 2011. We agreed to monies deposited to the ESD #2 accounts and reviewed for appropriate expenditures.

**OBJECTIVE:**

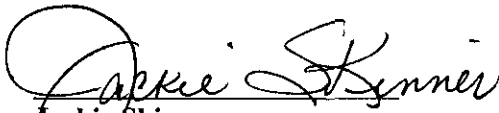
Provide assurance that monies that are collected agree with the Tax Assessors Monthly Disbursement Reports and that expenditures were proper and legitimate.

**PROCEDURES:**

Verified amounts of the Tax Assessors Reports. Reviewed bank statements to verify they were deposited in the Emergency Services District #2 Account. Agreed that all checks were appropriate and had the proper documentation to verify the expenditures.

**FINDINGS AND RECOMMENDATIONS:**

No Material Findings. Recommend paying bills in a more timely manner.

  
Jackie Skinner  
County Auditor

12-27-12  
Date



# TYLER COUNTY AUDITOR

*Jackie Skinner*

100 W. Bluff Room 110 Woodville, Texas 75979  
409.283.3652 fax: 409.283.6305 jskinner.aud@co.tyler.tx.us

**TYLER COUNTY  
(DAM B)  
EMERGENCY SERVICES DISTRICT #5  
REVIEW  
JANUARY - DECEMBER 2011**

**OVERVIEW:**

This report summarizes the results of a review of the records of ESD #5 for the period January 1, 2011 through December 31, 2011. We agreed to monies deposited to the ESD #5 accounts and reviewed for appropriate expenditures.

**OBJECTIVE:**

Provide assurance that monies that are collected agree with the Tax Assessors Monthly Disbursement Reports and that expenditures were proper and legitimate.

**PROCEDURES:**

Verified amounts of the Tax Assessors Reports. Reviewed bank statements to verify they were deposited in the Emergency Services District #5 Account. Agreed that all checks were appropriate and had the proper documentation to verify the expenditures.

**FINDINGS AND RECOMMENDATIONS:**

No Material Findings. Recommended making sure that bills paid be made out exactly as the invoice.

  
Jackie Skinner  
County Auditor

11-15-12  
Date



# TYLER COUNTY AUDITOR

*Jackie Skinner*

100 W. Bluff Room 110 Woodville, Texas 75979  
409.283.3652 fax: 409.283.6305 jskinner.aud@co.tyler.tx.us

**FRED  
EMERGENCY SERVICES DISTRICT #6  
REVIEW  
JANUARY - DECEMBER 2011**

**OVERVIEW:**

This report summarizes the results of a review of the records of ESD #6 for the period January 1, 2011 through December 31, 2011. We agreed to monies deposited to the ESD #6 accounts and reviewed for appropriate expenditures.

**OBJECTIVE:**

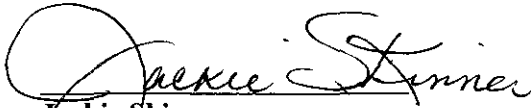
Provide assurance that monies that are collected agree with the Tax Assessors Monthly Disbursement Reports and that expenditures were proper and legitimate.

**PROCEDURES:**

Verified amounts of the Tax Assessors Reports. Reviewed bank statements to verify they were deposited in the Emergency Services District #2 Account. Agreed that all checks were appropriate and had the proper documentation to verify the expenditures.

**FINDINGS AND RECOMMENDATIONS:**

No Material Findings. The Forensic Auditors performed an audit through September 2011. My review is from September 2011 – December 2011. Commissioner's Court appointed a new board in the last quarter of 2011. Since that time the records have been maintained properly.

  
Jackie Skinner  
County Auditor

12-27-12  
Date



# TYLER COUNTY AUDITOR

*Jackie Skinner*

100 W. Bluff Room 110 Woodville, Texas 75979  
409.283.3652 fax: 409.283.6305 jskinner.aud@co.tyler.tx.us

## WARREN EMERGENCY SERVICES DISTRICT #4 REVIEW JANUARY - DECEMBER 2011

### OVERVIEW:

This report summarizes the results of a review of the records of ESD #4 for the period January 1, 2011 through December 31, 2011. We agreed to monies deposited to the ESD #4 accounts and reviewed for appropriate expenditures.

### OBJECTIVE:

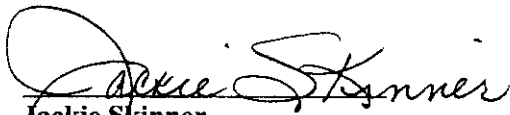
Provide assurance that monies that are collected agree with the Tax Assessors Monthly Disbursement Reports and that expenditures were proper and legitimate.

### PROCEDURES:

Verified amounts of the Tax Assessors Reports. Reviewed bank statements to verify they were deposited in the Emergency Services District #8 Account. Agreed that all checks were appropriate and had the proper documentation to verify the expenditures.

### FINDINGS AND RECOMMENDATIONS:

No Material Findings. Recommendation is to have tax monies direct deposited so that the money is deposited in a timely manner.

  
Jackie Skinner  
County Auditor

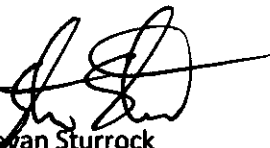
12-12-12  
Date

1/1/2013

To County Judge Jacques Blanchette and Commissioners of Tyler County:

I Stevan Sturrock do hereby resign from the elected position of Justice of the Peace Precinct #2 Tyler County.

Sincerely,



Stevan Sturrock



# TYLER COUNTY COMMISSIONERS COURT

County Courthouse, Room 102 / Woodville, Texas

Wednesday  
January 2, 2013  
9:30 AM

MARTIN NASH  
Commissioner, Pct. 1

RUSTY HUGHES  
Commissioner, Pct. 2

JACQUES L. BLANCHETTE  
County Judge

MIKE MARSHALL  
Commissioner, Pct. 3

JACK WALSTON  
Commissioner, Pct. 4

**NOTICE** Is hereby given that a *Special Meeting* of the Tyler County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda

"the wisdom to know what's right...the courage to do it"

### ➤ CALL TO ORDER

- Establish quorum

Joe Smith  
"double dipping"  
2 - remitt - no guarantee  
that this seek election would not

15  
resignation  
N/W  
H/M  
to receive records

II. **CONSIDER/APPROVE:**  
TAC legal took it "referred"

A. **Appointing a replacement** for Precinct #2 Justice of the Peace to fill the unexpired term - J. Blanchette

B. **Premises Use Policy** - J. Blanchette

C. **ESD reviews** from County Auditor - J. Skinner

789 will seek election  
TAC legal - one is Municipal Judge  
can serve as a JP.  
This candidate has experience

gave recommendation  
Sparse  
DAMB - bill made out as per law  
Direct Depos - deposits slow

### II. EXECUTIVE SESSION *No Atty*

Consult with District Attorney, Joe Smith, in executive session held in accordance with Texas Governments Codes 555.07 (1)(A), (2) regarding pending and/or contemplated litigation, and/or 551.074, regarding personnel matters, and/or property acquisition. N/H to

### ➤ ADJOURN *w/m to adjourn*

I do hereby certify that the above Notice of Meeting of the Tyler County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the Tyler County Courthouse in a place readily accessible to the general public at all times and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting, as is required by Section 551.002 & 551.041.

Executed on \_\_\_\_\_ 2013 Time \_\_\_\_\_

Donece Gregory, County Clerk/Ex Officio Member of Commissioners Court

J/N ca ca w/ a person that "would  
can ca Judge Judith  
Hann to  
P: it the vacancy  
All yes





# TYLER COUNTY COMMISSIONERS COURT

County Courthouse, Room 101 / Woodville, Texas

*Wednesday*  
**January 2, 2013**  
9:30 AM

MARTIN NASH  
Commissioner, Pct. 1

RUSTY HUGHES  
Commissioner, Pct. 2

JACQUES L. BLANCHETTE  
County Judge

MIKE MARSHALL  
Commissioner, Pct. 3

JACK WALSTON  
Commissioner, Pct. 4

**NOTICE** Is hereby given that a *Special Meeting* of the Tyler County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda

*"the wisdom to know what is right ... the courage to do it"*

NO. \_\_\_\_\_ TIME \_\_\_\_\_

- **CALL TO ORDER**
  - Establish quorum

**DEC 28 2012**

DONECE GREGORY, COUNTY CLERK  
TYLER COUNTY, TEXAS

By \_\_\_\_\_

**I. CONSIDER/APPROVE:**

- A. Appointing a replacement** for Precinct #2 Justice of the Peace to fill unexpired term – *J. Blanchette*
- B. Premises Use Policy** – *J. Blanchette*
- C. ESD reviews** from County Auditor – *J. Skinner*

**II. EXECUTIVE SESSION**

Consult with District Attorney, Joe Smith, in executive session held in accordance with Texas Government Codes 555.071(1)(A), (2) regarding pending and/or contemplated litigation, and/or 551.074, regarding personnel matters, and/or property acquisition.

➤ **ADJOURN**

I do hereby certify that the above Notice of Meeting of the Tyler County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the Tyler County Courthouse in a place readily accessible to the general public at all times and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting, as is required by Section 551.002 & 551.041.

Executed on December 28 2012 Time 11:40 A

*Donece Gregory*, County Clerk/Ex Officio Member of Commissioners Court

By: *Judy Whitehead* (Deputy)